



School of Planning and Architecture, Vijayawada
An Institute of National Importance, Min. of Education,
Govt. of India, ITI Road, Vijayawada – 520008
Andhra Pradesh, India

Minutes of 33rd Meeting of the Board of Governors

Held on 12.05.2021

By

Virtual Mode

M. J. J. J.
28/05/2021

**Minutes of the 33rd Meeting of the Board of Governors of SPAV held on
12.05.2021 in SPAV Campus by Virtual Mode**

Members Present:

S.No.	Name	As
1	Prof. Dr. Minakshi Jain, Director, SPAV	Chairperson
2	Sh. Anil Kumar, Director (Finance), MoE, GoI	Member
3	Sh. Mrutyunjaya Behara, Economic Advisor, MoE, GoI)	Member
4	Dr. Monsingh D. Devadas, Nominee of UGC	Member
5	Dr. Ranee Vedamuthu, Nominee CoA	Member
6	Dr. Amit Vishwasrao Salunkhe, Nominee AICTE	Member
7	Dr. Adinarayanane, Senate Nominee and Dean (P & D), SPAV	Member
8	Dr. Amitava Sarkar, Senate Nominee and Dean (Student Affairs), SPAV	Member
9	Sh. K.V. Uma Maheswara Rao, Registrar, SPAV	Secretary

Sh. Satish Chandra, Special Chief Secretary, Higher Education, Govt. of AP couldn't attend the meeting due to his official preoccupations.

As the tenure of the Chairperson (Board) Ar. Brinda Somaya expired on February 27,2021, so in the absence of the Chairperson, the members present elected Prof. Dr. Minakshi Jain to preside over the meeting, as per the SPA statutes Clause 7.

The Chairperson welcomed all the members of the BoG and offered condolences on the sad and untimely demise of Sh. Madan Mohan (ADG, MoE, GoI) and Sh. Vara Prasad Pyripi (Accountant, SPAV) and requested the members to observe a one-minute silence for the peace of the departed souls.

The Director of SPAV requested the Registrar to present the Agenda items for discussion.

	Confirmation of the Minutes of the 32nd Board of Governors held on 12th January 2021 through virtual mode
Decision of 33 rd BoG	The BoG confirmed the Minutes of its 32 nd meeting held on 12.01.2021
	Action taken on 29th Board of Governors Meeting
Item # 29.4	The preparation of combined seniority list of the feeder cadre for the post of Section Officer for promotion.
Decision of 33 rd BoG	The Board noted the preparation of combined seniority list as per the decision taken in the 29th BoG and the procedure will be carried as per the provisions contained in Statute Clause No. (14) and (15) and closed the item.
Item # 29.7	Age-relaxation for Non-teaching staff of SPA Vijayawada for the post of 'Section Officer'.
Decision of 33 rd BoG	The Board noted the decisions of the 29th, 30th and 32 nd Board meetings and the Action Taken reports on them and closed the item.
	Action taken on 30th Board of Governors Meeting
Item # 30.3	Recruitment of Regular Non-teaching positions



Decision of 33 rd BoG	The Board noted the decisions of the 30 th and 32 nd Board meetings and the Action Taken report on them regarding the deferment of proceedings due to the pandemic situation and closed the item.
	Action taken on 32nd Board of Governors Meeting
Item # 32.1	Admission to various degree programmes offered at SPAV for the Academic Year 2020-21.
Decision of 33 rd BoG	The Board noted the admission of one candidate in full-time Ph.D. programme in AY 2020-21 and closed the item.
Item # 32.2	Matter related to Probation for Teaching and Non-Teaching Disciplinary proceedings against the Probationers and a regular employee.
Decision of 33 rd BoG	The Board noted the disciplinary proceedings initiated against Prof. Kailasa Rao; the conduct and performance of Shri M.Govindan, System Administrator being under observation; and extension of probation of Sh. Abhishek Arepalli, Technical Officer, for one year and closed the item.
Item # 32.3	Construction of Outdoor Sports Ground facilities in the SPAV Campus.
Decision of 33 rd BoG	The Board noted the procurement of equipment for the establishment of Open Gym Facility. The Board also noted the commencement of works for athletic track, football ground and basketball court and closed the item.
Item # 32.4	Developmental works of Auditorium.
Decision of 33 rd BoG	The Board noted that the developmental work of the Auditorium is under process..
Item # 32.5	Decision pertaining to release of balance fee to the Architect.
Action Taken	An online meeting was conducted with the consultant Architect on 23/03/2021 and the decision of 32 nd BOG meeting along with Architectural Consultancy fee summary and details of calculation were communicated by SPAV to consultant Architect on 25/03/202 with a direction to comply all the contractual obligations to release the balance payment. In response, the Architect replied through his letter dated 15-04-2021 stating the article 19.1 of agreement provides for mutual negotiation and requested to present their relevant papers and concerns before the Board of Governors.
Decision of 33 rd BoG	<i>The FC asked to direct the Architect to submit his representation in writing so that the Board can have a look before the Board meeting is held and also mentioned that all the contractual obligations be fulfilled.</i>
Item # 32.6	Conducting AG Audit on virtual mode
Decision of 33 rd BoG	<i>The Board noted that AG completed the audit and SPAV has received the draft SAR from the DGA(Civil). The Board also noted that Para-wise replies to the same have been submitted and the final SAR for the FY 2019-20 is awaited from the DGA(Civil), Hyderabad.</i>
Item # 32.7	Roof top Solar Power System at the terrace of Academic Block, SPAV with installation capacity of 120 kWh

Decision of 33 rd BoG	<i>The Board noted the commencement of the Rooftop solar power system and closed the item.</i>
	Any other items with the permission of the chair
Table Item No. 1 of 32 nd BoG	Incorrect fixation of pay and payment of LS PC to the tune of Rs.12,00,597/- to Prof. S. Ramesh Srikonda
Action Taken	<p>As per the approval, Office Order vide Ref.No.100-2/RS/SPA/2009, dt.06.03.2021 was issued to Prof. Ramesh for recovery of amount due to incorrect fixation of pay.</p> <p>Prof. Ramesh filed a Writ Petition vide WP/7168/2021, Dt.26.03.2021 and the Hon'ble High Court of AP made the following order:</p> <p><i>"Issue notice before admission to respondent 2 & 3</i></p> <p><i>Learned counsel for the petitioner is permitted to take personal notice to respondent 2 and 3 by RPAD (and file proof of service in the Registry.</i></p> <p><i>List the matter after four weeks.</i></p> <p><i>In the meanwhile, there shall be interim suspension of the operation of the office order bearing No. 100-2/RS/SPA/2009, dated 06.03.2021."</i></p> <p>SPAV is in the process of filing the Vakalatnama and Vacation of the writ petition. Copy of Interim Orders of the Hon'ble High Court of AP attached as (ANNEXURE-VII(a))</p>
Decision of 33 rd BoG	<i>The Board noted that SPAV is in the process of filing the Vakalatnama and Vacation of the writ petition. The process has been delayed because of the ongoing Vacations in the Hon'ble Court.</i>
Table Item No. 2 of 32 nd BoG	Public Grievances
Decision of 33 rd BoG	The Board noted that reply is uploaded in the CPGRAMS Portal and action of the institute to initiate civil and criminal action against the concerned is in process.
AGENDA ITEMS FOR APPROVAL	
33.1	Recruitment of Regular Non-Teaching staff and Age-relaxation for non-teaching staff of SPA Vijayawada.
Discussion	The Board suggested to undertake the recruitment process either by following the extant RRs or by modifying the RRs so that they are in line with the relevant DoPT orders/guidelines. It was further advised to defer the process of Recruitment of Regular Non-Teaching staff and instead of giving piecemeal age relaxation to non-teaching staff, suggested to refer the matter to the Ministry for its advice by sending a reminder. It was also advised that the recruitment process may be carried out by filling the positions on contract/deputation basis until the decision

	on the age relaxation is taken.
Decision of 33 rd BoG	<i>The Board suggested to modify the RRs so that they are in line with the relevant DoPT orders/guidelines and further advised to defer the process of Recruitment of Regular Non-Teaching staff and instead of giving piecemeal age relaxation to non-teaching staff, suggested to refer the matter to the Ministry for its advice by sending a reminder. The recruitment process may be carried out by filling the positions on contract/deputation basis until the decision on the age relaxation is taken.</i>
33.2	Constitution of Departmental Inquiry Committee against Prof. K. Kailasa Rao, Professor.
Discussion	The Board was apprised regarding the omissions and commissions of Prof. K. Kailasa Rao. It was brought to the notice of the Board that the said Professor proceeded to the foreign Country without getting his leave sanctioned during his probation period, and was responsible to allow his wife to write an offensive letter against the Director. The Board expressed that it is a serious issue since as per the CCS(CCA) rules, the employee on probation does not have as many privileges as a confirmed employee. The Director mentioned that the Inquiry Officer can be a retired justice or some other retired official from Academics side.
Decision of 33 rd BoG	<i>The Board authorized the Director to appoint an Inquiry and Presenting Officer after verifying their credentials and eligibility for conducting the enquiry. It was further suggested to place the enquiry Committee Report in the forthcoming Board meeting.</i>
33.3	No Objection Letter for applying for the post of Associate Professor at NTNU (Norwegian University of Science and Technology), Norway in respect of Dr. Ayon Kumar Tarafdar, Associate Professor
Discussion	The Director apprised the Board about the sound credentials of Dr. Ayon Kumar Tarafdar and stated her opinion of letting him go only after ascertaining the staff strength at that particular stage. The details of his PhD were also discussed. It was asserted by the Board that if he is selected, he has to submit resignation at SPAV before joining at the said university.
Decision of 33 rd BoG	<i>The Board approved to give the NOC to Dr. Ayon Kumar Tarafdar for applying the post of Associate Professor at NTNU, Norway.</i>
33.4	Establishment of Internal Audit Wing for SPAV with Permanent / Contractual staff.
Discussion	The Board noted the recommended selection list of the Auditors by a committee constituted and asked the Director if the selected and the wait listed candidates are recommended by the Institute of Public Auditors of India, AG Office Complex, Hyderabad and then approved the name of the candidate, which was recommended and forwarded by AG office.
Decision of 33 rd BoG	<i>The Board approved the name of Sh.K. Sekharbabu Retd. Sr. Dy. Accountant General (Audit), recommended by AG office as SPAV Auditor as per the statute Clause No.22(8) with a consolidated remuneration of Rs.50,000/-pm.</i>
33.5	Composite Transfer TA to the Registrar SPAV
Discussion	The Board enquired about the terms and conditions of the recruitment letter. The

	Director expressed, as the relieving of the incumbent from his parent organization; Central University Odisha was not clear (Deputation or on contract), nothing has been mentioned in the Selection letter. Nevertheless, in the recruitment letter there is a mention of the fixed tenure for five years. As per the mention of Statutes in the selection letter, all the terms and conditions shall be governed by the SPA Statutes.
Decision of 33 rd BoG	<p><i>The institute called the advertisement for filing the post of the Registrar on Deputation or on Contract. The incumbent Registrar applied through proper channel by clearly mentioning the mode of recruitment as 'Deputation'. While issuing the Appointment Letter - The SPA did not mention the mode of recruitment as 'Deputation' which was an error, which may be rectified by even issuing a corrigendum/clarification, if required. As he has applied on 'Deputation', his case of Transfer TA was approved by the BoG.</i></p> <p><i>As he has applied on 'Deputation' he cannot stay on the post of Registrar-SPA for a period more than as allowed as per his Normal Superannuation Time in Parent Organization. So on last days of his service, he needs to be repatriated back to his parent organization. From where he will get retired as per the Superannuation age applicable in his parent department. And he will get all his terminal benefits from his parent organization only.</i></p>
ITEMS FOR REPORTING AND RATIFICATION	
33.6(R)	Premature repatriation of AR(Finance) employed through deputation
Discussion	The Director apprised the Board about the request of the AR(Finance) for repatriation citing the official and personal reasons. The official reason being the intimidation by the present Registrar and hence lack of interest there off.
Decision of 33 rd BoG	<i>The decision of the premature repatriation may be taken as per the availability of the staff strength in the concerned section and as deemed fit by the Director. As the concerned employee is asking for repatriation, not the parent organization. The said employee may be repatriated after the completion of 02-year tenure. Nevertheless, the matter may be put up to the two Member Committee comprising of the members Sh. Satish Chandra, Chief Secretary, Ministry of Higher Education, Govt. of Andhra Pradesh and Dr. Amit Vishvasrao Salunkhe (AICTE Nominee), constituted to look into the affairs of the Institute and to keep a check on the administrative functioning of the institute.</i>
33.7 (R)	Tendering for Hiring of vehicles – Staff Car/Director's Vehicle
Discussion	The Board was explained, in detail, about the unsuccessful attempts of hiring of Vehicle for Director, SPAV through GeM Portal four times and requested for according approval for floating a tender through CPP Portal, while continuing to avail the services of the existing driver, keeping in mind the integrity, experience and multilingual background of the current driver.
Decision of 33 rd BoG	<i>The Board approved for continuing to avail the services of the current driver for the Director's vehicle until the new agency is hired and asked to continue with the tendering process on the CPP Portal.</i>
33.8(R)	Minutes of 8th Senate Meeting
Discussion	The Board was informed about the Revision of the syllabus for the various programmes, Admission of sponsored candidates for PG and Ph.D programmes, Fee structure and Online examination and conduction of 5 th Convocation through



	virtual mode on January 30, 2021. The Board was apprised about the invitation extended to all the Senate and Board Members. The Board Chairperson presided over the Meeting.
Decision of 33 rd BoG	<i>The Board ratified the 8th Senate Meeting minutes.</i>
33.9(R)	Emergent Senate Meeting through Circulation dt. 28.06.2020
Decision of 33 rd BoG	<i>The Board noted the Emergent Senatè meeting minutes regarding the online End semester examination and Practical Viva-voce etc. and ratified the same.</i>
33.10(R)	Senate Agenda for approval by circulation dt. 19.04.2021
Discussion	The Board was informed about making the change of nomenclature of Transport and Infrastructure Planning to Transport Planning. Advice in this respect was received from ITPI, the statutory/ controlling body for the programme. The Board suggested to grant the Course equivalence to the old pass-out students in the Programme.
Decision of 33 rd BoG	<i>The Board approved the Agenda and suggested to grant Course equivalence to the old students too for this Programme.</i>
33.10(R)	Minutes of 18th Finance Committee
Decision of 33 rd BoG	<i>The Board confirmed the 18th Finance Committee minutes.</i>
	ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR
33.12 (T)	
a)	Sub: Regarding services of Doctor for SPAV
Discussion	The Board was informed about the insufficient availability and the inability of the current lady doctor to cater to the needs in light of the current pandemic situation. The Board was also informed about the education and experience of Dr. Majibur Rehman Shaik as MD (Community Medicine) which is essential as per the current pandemic situation.
Decision of 33 rd BoG	<i>The Board approved the services of Dr. Majibur Rehman Shaik to be continued with the same Terms and Conditions.</i>
b)	Sub: Regarding services of Legal advisor for SPAV
Decision of 33 rd BoG	<i>The Board agreed to hire the spouse of the current legal advisor as an interim arrangement for a few months, to defend the present cases and further advised to hire a regular Standing Counsel through an open advertisement.</i>
	Highlights of administrative functioning of the Institute
Discussion	The Board was apprised about the undesirable acts of the present Registrar that are creating problems in effective administration in the Institute. The Board was told about the acts of insubordination of Registrar, like putting up files, issuing letters without any discussion with the Director, threatening SPAV employees (Faculty and Non-Teaching staff), misusing his authority over his subordinates, creating divisiveness amongst the employees for choosing sides between the Director and the Registrar. The instances of threatening and divisiveness were also highlighted and the same was added upon by certain other Board members also. The issue of existence of the part files despite of various verbal and in writing communication was also discussed.
Decision of 33 rd BoG	<i>The Board noted the activities of the Registrar and advised to Issue an administrative order and advisory note to the Registrar SPAV. It was resolved that all matters pertaining to Academic / faculty connected with day to day</i>

correspondences with the Institute and issues in the department may be routed through the respective HoDs and Deans to the Director directly.

All important matters pertaining to Administrative correspondences may start from the lowest level of the Section and the final approval authority shall be Director.

All correspondences must be submitted to the Director for information and approval.

A Two Member Committee was constituted comprising of the members; Sh. Satish Chandra, Chief Secretary, Ministry of Higher Education, Govt. of Andhra Pradesh and Dr. Amit Vishvas Salunkhe (AICTE Nominee) to look into the affairs of the Institute and to keep a check on the administrative functioning of the institute. The matter to be brought to the cognizance of the Board Members in its next meeting. The Board also suggested to conduct an emergent meeting in case of experiencing difficult situations by the Director.

The term of expiry of the BoG member, Dr. Monsingh D. Devadas, UGC nominee was discussed. The Board appreciate the services rendered by Dr. Monsingh D. Devadas in various matters relating to the Governing body of SPAV.

The Chairperson thanked all the Board Members for sparing their valuable time.

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